MEMORANDUM

DATE:       October 6, 2015
TO:         D6 Extension Agents
FROM:       Charlene Belew
            Extension Program Specialist 4-H
SUBJECT:    2016 D6 4-H Food Challenge Contest

The D6 4-H Food Challenge will take place Saturday, December 5, 2015 at the Upton County Park
Building, 310 E. 10th St., Rankin, Texas 79778.

Schedule:
8:30-9:00 a.m.   Agents, 4-H Council, and Assigned Volunteers Arrive
9:00 a.m.        Group Leader and Judges Orientation
9:15 a.m.        Food Challenge Teams Check-in (box check)
9:45 a.m.        Food Challenge Team Orientation
10:00 a.m.       Food Challenge Begins
10:45 a.m.       Judging Begins
12:30 p.m. (approx.) Awards Program

The Texas 4-H Food Challenge Rules & Guidelines will be followed for the D6 4-H Food Challenge unless
otherwise noted in this letter. The Guide is attached, and can also be found at http://texas4-
h.tamu.edu/healthy_lifestyles/, along with a MULTITUDE of resources (recipe bank, lesson plans, etc.).

All youth should be registered, approved and paid 4-H members on 4-H Connect, and should be
participants in their county 4-H Food & Nutrition project. Contestant entry will be made via 4-H
Connect during the timeframe of November 9-20. The registration fee is $10 per contestant. Youth
should be prepared to list their team name and team members’ names when they register. It is the
county’s responsibility to review and accept participant registration on 4-H Connect. NO LATE
REGISTRATIONS WILL BE ACCEPTED!

Submission of supporting documents will be completed online by county offices by the deadline of
November 23rd. Instructions follow on page 2 of this letter.
2015 D6 4-H FOOD CHALLENGE INFORMATION

Each county may send four teams per age division; Junior, Intermediate, and Senior. A county may have a maximum of 12 teams competing. **Age division is based on the current 2015-2016 4-H year.**

- Junior: Grades 3, 4 and 5
- Intermediate: Grades 6, 7 and 8
- Senior: Grades 9, 10, 11 and 12
- Minimum age – 8 (in addition to being in the 3rd grade)
- Maximum age – 18 (as of August 31, 2015)

All senior teams will be judged against each other and placed (not judged according to food category as juniors and intermediates will be). The top four senior teams advance to state competition at Texas 4-H Roundup in College Station, June 8, 2016. No final challenge will be completed on the district level.

Once a team is judged and has had their photo taken, they shall bring their dish to a designated area for public display. Dishes will remain on display until the conclusion of the Awards Program. It is the responsibility of the team to retrieve their dish immediately following the Awards Program.

**Each county with a team(s) participating is responsible for providing a minimum of two (2) volunteers to serve as judges.** A judge could constitute a CEA without a scheduled job responsibility, an adult volunteer, or a senior 4-H member with experience in the 4-H Food & Nutrition project. A Judge’s Form will need to be submitted. Selected judges will be emailed their assignments prior to the contest. It is the responsibility of the CEA to:

- Ensure judges know of their selection and provide training
- Secure another qualified judge, and notify Melissa Deeter of the change, if the original judge cannot perform their duties. Howard County office: (432) 264-2236, or Melissa.Deeter@ag.tamu.edu.

Ribbons will be provided to each participant. 1st, 2nd and 3rd place teams in each category/age division will be awarded additional prizes. Prizes provided are the sole discretion of the Contest Committee.

Protest Guidelines:

- $25 cash, and must be submitted in writing to committee chair, Melissa Deeter
- Must be received no later than 30 minutes after the awards program has concluded
- The Protest Committee will consist of the contest committee members and 4-H Specialist
- The committee will meet in private to review and make judgment
- All decisions of the committee will be final

**DISTRICT 4-H FOOD CHALLENGE PAPERWORK!!!**

The two documents listed on the County Check Sheet are required to be uploaded to the following link, [http://d64-h.tamu.edu/cea-submission-for-food-challenge/](http://d64-h.tamu.edu/cea-submission-for-food-challenge/) by **Monday, November 23rd**. The link can also be accessed via the D6 4-H Website under the Food Challenge tab, [http://d64-h.tamu.edu/contests/food-challenge/](http://d64-h.tamu.edu/contests/food-challenge/).
Assignments:

Food Challenge Committee: Melissa Deeter, Joanna Pack, Christina Nass and Evans Walker

- Select recipes, develop grocery/supply list, food prep, sort entries, designate team categories, etc. – committee members
- Secure Awards and Judge’s Gifts – Joanna
- Purchase Groceries/Supplies – Melissa
- Check-in, Photographs, and Awards Program – Courtni Munson and D6 4-H Council Officers
- Group Leader Orientation – Joanna
- Judge’s Orientation – Abigail Pritchard
- Team Orientation - Melissa
- Check Supply Boxes – Karan Heffelfinger, Corey Owens, Candace Carter, Jacquelyn Warnock, Emilee Yanez and Kailey Roberts
- Preparation Timekeeper – Evans
- Food Pantry Monitor – Christina
- Junior Group Leader and Presentation Time Keeper – Corey
- Junior Preparation Judge
  - Candace Carter
  - Volunteer
- Junior Presentation Judge
  - Volunteer
  - Volunteer
- Intermediate Group Leader and Presentation Time Keeper – Emilee
- Intermediate Preparation Judge
  - Karan Heffelfinger
  - Volunteer
- Intermediate Presentation Judge
  - Volunteer
  - Volunteer
- Senior Group Leader and Presentation Time Keeper – Jacquelyn
- Senior Preparation Judge
  - Abigail Pritchard
  - Volunteer
• Senior Presentation Judge
  o Volunteer
  o Volunteer

• Tabulation – Evans, Christina and Kailey

• 4-H Connect Registration, program, on-site check-in list, office supplies, tabulation form, printing of materials, judge’s packets, Award’s program script, financials, distribute results/photos, ribbons, and other as requested of the committee – D6 Extension office

EVERYONE WILL BE RESPONSIBLE FOR CLEANUP FOLLOWING THE CONTEST!