MEMORANDUM

DATE: May 3, 2016

TO: D6 County Extension Agents

FROM: Charlene Belew
Extension Program Specialist 4-H

SUBJECT: 2016 D6 4-H Recordbook & Outstanding Awards

The D6 4-H Recordbook & Outstanding Awards judging event will take place Wednesday, July 6th at the D6 A&M AgriLife Extension Center in Fort Stockton.

Schedule:
1:30-1:45 p.m. Check-in
1:45-2:00 p.m. Orientation & Split into Judging Teams
2:00 p.m. Judging Begins

The 2016 Texas 4-H Family Guide to Recordbooks will be followed. This document, along with additional support materials and entry forms can be accessed at the Texas 4-H website at, http://texas4-h.tamu.edu/recordbooks/.

All youth should be registered, approved and paid 4-H members on 4-H Connect. Contestant entry will be made via 4-H Connect, https://texas.4honline.com/, during the timeframe of June 6-17. The registration fee is $10 per contestant, per entry. It’s the county’s responsibility to review and accept registration on 4-H Connect. NO LATE ENTRIES WILL BE ACCEPTED, and NO REFUNDS PROVIDED.

RECORDBOOKS AND OUTSTANDING ENTRIES MUST BE IN THE DISTRICT OFFICE NO LATER THAN MONDAY, JUNE 20TH AT 5 P.M. THOSE NOT ON-SITE BY THE DEADLINE WILL BE DISQUALIFIED.

Each County Extension Agent is expected to judge. Every county will be responsible for providing a minimum of one volunteer to judge. Volunteers should be submitted online using the following link, http://d64-h.tamu.edu/record-book-judge-submission-form/, by the deadline of June 17th. Judging assignments will be emailed.
The contest committee consists of: Cathy Klein (chair), Amber Carroll (assistant chair), Abigail Pritchard and Jessica McCrory. For emergencies the day of the event, please contact Cathy at, 915-667-1552.

Age division is based on the current 2015-16 4-H year:
- Junior: grades 3, 4 and 5; minimum age of 8, in addition to being in the 3rd grade
- Intermediate: grades 6, 7 and 8
- Senior: grades 9, 10, 11 and 12; maximum age of 18 as of August 31, 2015

Rosettes and/or ribbons will be awarded to each individual competing with a recordbook. A plaque will be awarded to the 1st place winner in each age division for the Outstanding Awards.

Final results will be made available following the contest on the D6 4-H website at, http://d64-h.tamu.edu/, under the Results tab. CEAs/volunteers may pick up judged entries at the conclusion of the event. Books not picked up will be mailed to their respective County Extension office, along with scorecards.

Protest Guidelines:
- $25 cash, and must be submitted in writing to the committee chair, Cathy Klein
- Must be received no later than 30 minutes after judging has concluded
- The Protest Committee will consist of the contest committee members and 4-H Specialist
- The committee will meet in private to review and make judgment
- All decisions of the committee will be final

**OUTSTANDING AWARDS**

Each county may submit two (2) entries in each of the following, equaling to a total maximum of six (6):
1. Outstanding District Junior 4-H Member
2. Outstanding District Intermediate 4-H Member
3. Outstanding District Senior 4-H Member

Guidelines for entering:
- Copy of the Texas 4-H Recordbook Personal Information Page and Report Form
- Place in a manila file folder and label as Outstanding (age division) and (name of) County
- Entry on 4-H Connect June 6-17, and the hardcopy on-site at the D6 office by 5 p.m. on June 20th.

**RECORDBOOKS**

Each county may submit one (1) entry in each category, per age division. For example, a county could submit one junior, one intermediate and one senior Rabbit Recordbook entry.
- Books should be organized and evaluated according to instructions in the Family Guide for Recordbooks, http://texas4-h.tamu.edu/recordbooks/.
- Number of years in 4-H should be actual years as a registered 4-H member. DON'T INCLUDED CLOVER KID YEARS.
- Books will be scored using the Junior, Intermediate and Senior Scorecards, http://texas4-h.tamu.edu/recordbooks/.
- This is a qualifying event for senior 4-H members for state contest taking place August 1st.
Submission of books:

1. Counties should include a copy of the Check Sheet, [http://texas4-h.tamu.edu/recordbooks/](http://texas4-h.tamu.edu/recordbooks/), inside the front cover of the recordbook, and the county column should be completed and initialed by someone at the Extension office on the county level.

2. Tag each book with a 3”x5” note card or cardstock paper clipped to the front cover. It should list the recordbook category in which the book is entered and designate “Junior”, “Intermediate” or “Senior”.

3. Entry on 4-H Connect June 6-17, and the hardcopy on-site at the D6 office by 5 p.m. on June 20th.